

Basingstoke – Old Basing u3a Committee Meeting Agenda
Thursday 4th January 2024 - 9:30 -11.30am
Christ Church, Reading Road, Chineham, Basingstoke RG24 8LT

Welcome

- Apologises – PD
- Minute sign off
- Update on actions – PD
- Update on new roles
 - Assistant Membership Secretary
 - Business Secretary
 - Minute taker?

- Finance update (including outcome of vote for half yearly membership - TS)
- Review of membership portal progress including first review of risk and issues register - DN/PD
- Meet and Greet - new date proposed 7th August - PD
- Storage for assets and catering - AS/PD

AOB (subject to time)

- Availability of the Chair
- Group Leaders Meeting
- Catering management meeting
- Review items on decision register for coverage in next meeting
- 25-year anniversary
- Picnic
- Email protocol (note this email on new standard headed)
- Non u3a information in News Edit or via email
- Feedback from Buckskin Ladies Over 55 meeting
- Date and venue of the February meeting