**Asset Management Report for Committee Meeting 17/03/2020**

1. Richard Field and Margaret Hayes undertook a stock check of the material in the cupboard at Chineham.
2. Old equipment no longer in use (2 laptops and 2 projectors) was removed. 1 laptop and the 2 projectors have been taken to Basingstoke Recycling Centre. Richard’s son-in-law has taken the other laptop and is trying to sell it online.
3. Old cupboard at Chineham has now been removed and taken to the Basingstoke Recycling Centre.
4. At February Monthly Meeting at Hook, Richard Field carried out a physical stock check of equipment in use and on the shelf behind the stage.
5. The handle of speakers used by Country Dancing group got broken. These have been fixed on a temporary basis. The Group Leader is looking into the cost of a replacement.
6. Richard Field updated the Current Asset Register, in line with the above.